

# Certified Healthy Restaurant Frequently Asked Questions

## Application Process

**Q: If I was a Certified Healthy Restaurant last year, do I need to reapply?**

A: Yes, applicants must re-apply each year for certification.

**Q: When can I apply?**

A: The application period runs from August 1<sup>st</sup> to November 1<sup>st</sup>.

**Q: Where do I apply?**

A: Please apply online at [www.certifiedhealthyok.com](http://www.certifiedhealthyok.com)

**Q: Can I mail or fax my application?**

A: No, all applications must be completed online. We will not accept mailed or faxed applications.

**Q: How will I know if my application was submitted successfully?**

A: You will receive a confirmation e-mail if your application is submitted successfully. If you do not receive this e-mail, you will need to re-submit.

**Q: I have more than one venue/restaurant or franchise. Does each one need to apply?**

A: Each site is considered a separate entity and would need to submit a separate application.

**Q: I am having technical issues with the application and/or website. Who can I call?**

A: Please contact the Center for Chronic Disease Prevention and Health Promotion at 405-426-8300.

**Q: When will the awardees be announced?**

A: We will send out award decisions in December.

**Q: When is the awards ceremony and how much does it cost?**

A: The awards ceremony is typically held between March and April, and cost varies each year.

## Criteria

**Q: How many criteria are there on the restaurant application?**

A: There are 69 criteria total in ten categories.

**Q: Are the criteria different from last year?**

A: The application was updated in 2019. All Certified Healthy Oklahoma criteria are updated biennially to reflect the latest best and promising practices.

**Q: Where did these criteria come from?**

A: The Certified Healthy Restaurant criteria are based on resources from Change Lab Solutions and the USDA Food Guide Recommendations.

**Q: I need help understanding a criterion. What should I do?**

A: First, check out the Resource Guide. If you still need assistance, contact the Center for Chronic Disease Prevention and Health Promotion at 405-426-8300 or your local county health department.

**Q: These criteria seem difficult. Who can I talk to about implementing these components?**

A: Please contact the Center for Chronic Disease Prevention and Health Promotion at 405-426-8300 or your local county health department.

## Scoring

**Q: How will my application be scored?**

A: We strive to be as transparent as possible with scoring. We use specific percentages for scoring, and applicants are scored based on the number of points from the criteria checked in *each* category. These percentages vary based on type of program and recognition level (Basic, Merit, or Excellence). Scoring information is available online at [www.certifiedhealthyok.com](http://www.certifiedhealthyok.com).

**Q: How many criteria do I need to check in each category to be certified?**

A: Please see the scoring information on [www.certifiedhealthyok.com](http://www.certifiedhealthyok.com). The number of criteria needed for certification varies by type of program and certification level.

**Q: I did not receive certification last year. How can I improve my score this year?**

A: We are here to provide technical assistance to your program. Please call the Center for Chronic Disease Prevention and Health Promotion at 405-426-8300, we can pull up your 2020 application and work with you to identify ways to grow your application. Your local county health department is also a great resource for information on criteria implementation.

**Contacts**

**Q: Who do I contact with questions about Certified Healthy Oklahoma?**

A: Please submit your question to the Certified Healthy Oklahoma Technical Assistance Management Platform Request webform at:

<https://app.smartsheet.com/b/form?EQBCT=4b54d3cb362e49f1960d4fc175df90e9>